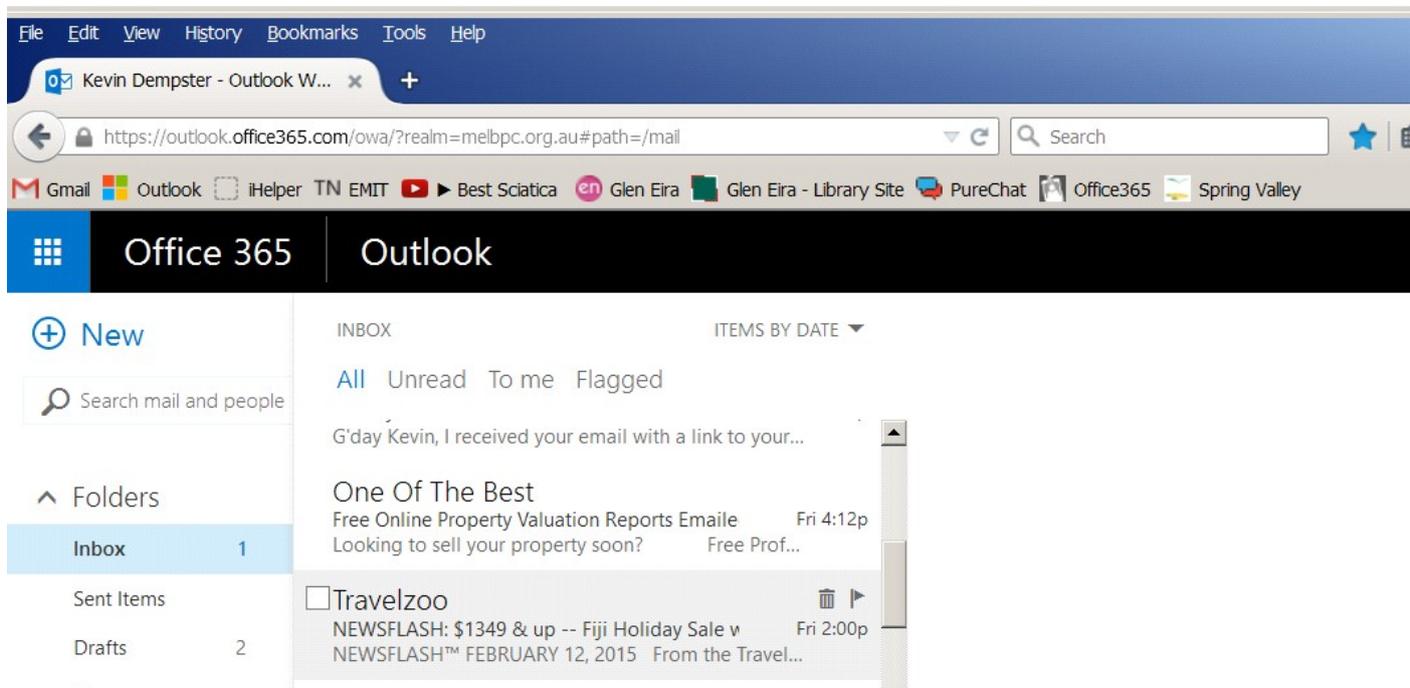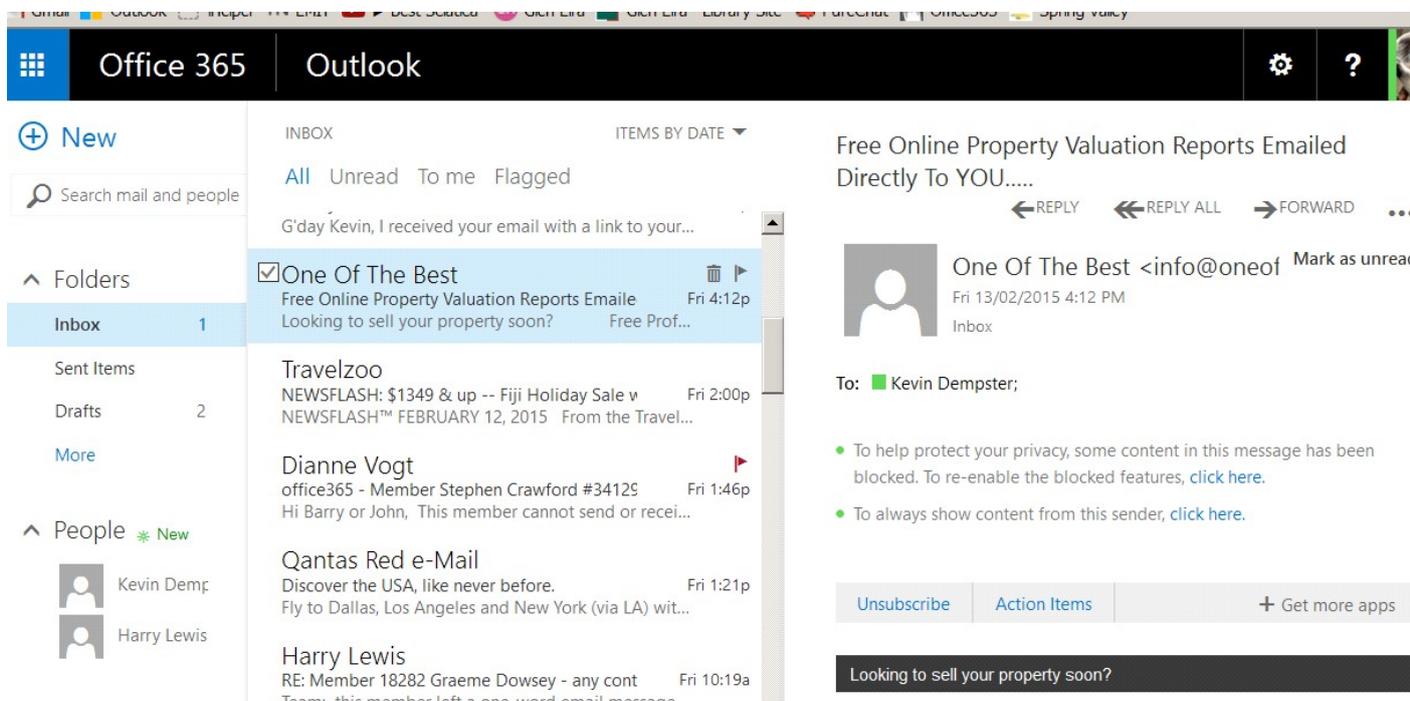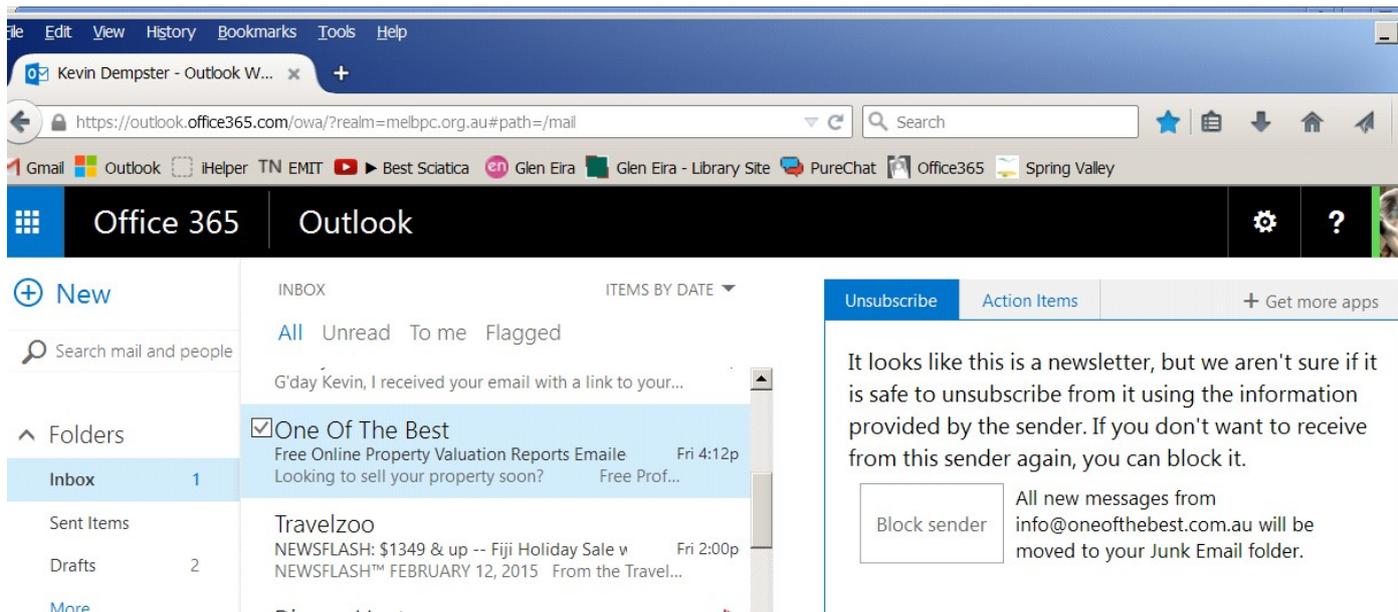**Block Email Senders**

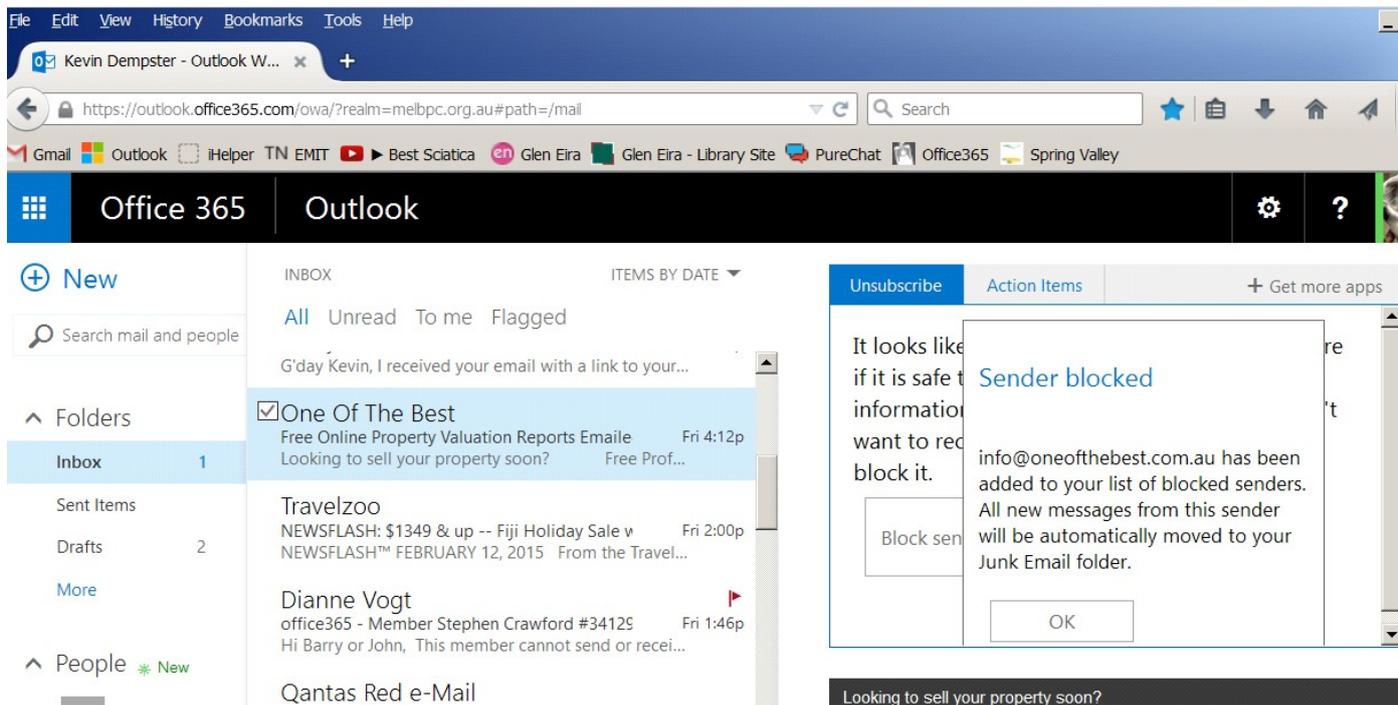Open the web page for your MelbPC email system

Move the mouse arrow on to the message then click to tick the box beside the message

Tick the link Unsubscribe at bottom of message body.

Tick Block sender then OK

Messages will be downloaded but into the Junk folder then deleted after a few weeks. To remove the message you wish to block either transfer to Junk or delete it. If the system works OK future message will be sent to the Junk folder.

KD Jly 2015